

**Camp Lake  
Stephens  
Sponsored  
Event  
Coronavirus  
Precautions  
and  
Procedures**

# Camp Lake Stephens

## Responsibilities

- All participants will be required to submit a COVID exposure questionnaire, prior to the event
- A daily temperature check & health screening for all employees will be performed
- Employees will wear masks during food service and in places where personal distance can't be maintained
- We will disinfect every building used before and after a group leaves
- We will place hard limits on group sizes
- Hand sanitizer will be available around camp
- Mobile washing stations will be placed around camp
- We will place personal distance markings and traffic direction arrows in high traffic areas
- There will be mandatory temperature checks for **ALL** at arrival (less than 100.00 F)
- We will disinfect high traffic surfaces regularly
- We will place signage throughout camp about Coronavirus prevention practices

# Camp Lake Stephens

## Responsibilities Continued

- Outside activities will be scheduled and planned around maximizing distance and time between people and groups
- Inside activities will be used sparingly when outside activities aren't practical (weather) AND masks and social distancing can be used.
- Worship and sessions will be based on the current guidance from the Mississippi Annual Conference regarding singing and corporate worship
- **For overnight events:** Housing in each cabin will be capped at half capacity. Cabins will only be assigned to one group per cabin. We will suggest strongly to each church group to have their own chaperone for every cabin they occupy
- 1 week after the conclusion of the event, another Covid questionnaire will be sent out to determine if it is possible there was any transmission during the event.

# **Camp Lake Stephens**

## **Dining Hall Procedures**

- Kitchen staff will follow all health department guidelines and executive orders based on restaurants and meal service
- Dining hall capacity will be at the level currently ordered by executive orders or the health department
- All staff will wear masks
- Distance markers are placed throughout the dining hall
- Tables used will be at least 6 ft apart from all seats
- Every table is disinfected between meals
- Only CLS staff will handle food and drink service, including refills and seconds.
- Guests in the dining hall will wear masks while in line or moving about.
- Guests should stay seated until they are finished eating and leave as soon as practical for their group

# Chaparone or CLS Staff Group Leader Responsibilities

- Monitor and enforce personal distance between your group
- Wear masks when personal distance can't be maintained
- Instruct your participants on hand washing, coughing, and sneezing best practices
- Instruct any potential participant that has shown signs of respiratory illness in the past 2 weeks or has come into contact with someone who has, to stay at home.
- Temp check your participants before you travel together to CLS (less than 100.00 F)
  - If one person has a high temp when they arrive at camp, **all** will be sent home
- Inform CLS staff of **ANY** potential respiratory illness on our property immediately

# **SAMPLE Coronavirus Questionnaire**

1. Have you or your child been diagnosed with a respiratory illness within the past 2 weeks?
2. Have you or your child come into contact with someone who has been diagnosed with Coronavirus in the past 2 weeks?
3. Have you or your child had a fever over 100.00 F in the past 2 weeks?
4. Have you or your child exhibited any symptoms of illness like cough, shortness of breath, chills, or sore throat?
5. Have you or your child exhibited loss of tastes or smell or diarrhea within the past 24 hours?
6. Are there any underlying medical conditions that might put you or your child more at risk for contraction of Coronavirus?

**All 6 questions are questions asked by the Mississippi Health Department to determine whether or not someone might have or is at high risk for contracting Coronavirus. You can certainly add more questions if you require more information, but these 6 are a sufficient pre-screening to understand about Coronavirus infection. If yes is answered for any of these questions the participant should stay home.**